



Oregon Fire Marshals Association

1284 Court St. NE • Salem, OR 97301

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Executive Board Meeting Minutes

November 15, 2011

DPSST – Salem, Oregon

President Troy Buzalsky called the meeting to order at 1220 hours. A quorum was present:

Members Present

Troy Buzalsky, President
Debbie McDermott, 1st Vice President
Michael Silva, 2nd Vice President
Mark Wilson, Immediate Past President
Tom Bohm, 2 Year Director
Susie Maniscalco, 3 Year Director

Guests

Crosby Grindle

Staff

Genoa Ingram
Mary Tucker

Members Not Present/Excused

Kate Stoller, Treasurer
John Rinier, 1 Year Director

Mission and Vision Review

President Buzalsky reviewed the OFMA Mission and Vision Statements.

Minutes:

Motion: Moved by Past President Wilson and seconded by 2nd Vice President Silva to approve the minutes as amended. Motion passed.

Addition to Agenda

There were no additions to the agenda.

Financial Report

The Financial Report was tabled until the December meeting, at which time both the October and November reports will be reviewed.

Correspondence and Communication

OSFM: No report

NFPA: Crosby Grindle reported on the provisional standards under NFPA 56. He also announced that several new reports were out including those related to smoke alarms, fire loss, and home fire fatalities. Crosby reported that NFPA had filled its vacancy with Jeff Hudson from Shawnee, Kansas. The Electric Safety Tip Sheet has been added to the web site and the electric vehicle project continues to grow. Those interested may sign up for an email blast to receive notice of training opportunities. Crosby reported on the URL Initiative which is an effort to make sure that

the public has free access to all codes through state agencies such as OSFM. He offered to forward the link so it could be featured on the OFMA website. The deadline for submittal for technical committee membership is March 2012. Crosby added that a number of free Webinars are available and he will provide a link for OFMA to post on its website.

ICC: No report.

Guests: No guest reports.

Review of 2011-2012 Goals

President Buzalsky reviewed the 2011-2012 Goals:

Goal #1: Support and promote educational opportunities.

Goal #2: Improve financial status and develop ongoing funding sources.

Goal #3: Develop and maintain effective relationships with strategic partners.

Goal #4: Support the development of new and existing Board members.

Goal #5: Champion fire and life safety issues and campaigns statewide.

Goal #6: Provide added value to OFMA membership.

Old Business

NFPA 72: Crosby Grindle reported that the deadline for comments had already passed and the next deadline for making a motion was April 2012.

Smoke Alarm Display: President Buzalsky reported that he had picked up the display from Home Depot and that the staff had been extremely pleased and promised to forward photos. The display is currently at Canby Building Supply, then it will go to Ace Hardware. 2nd Vice President Silva reported that he is building a second display. President Buzalsky noted that additional education was needed for the large retailers on how to market smoke detectors. Informational brochures to accompany the display are in progress. 2nd Vice President Silva reported that a three-minute video message was being developed.

Treasurer's Position: No one has expressed interest in the upcoming vacancy. There was discussion about staff assuming those duties with oversight from the Treasurer.

Metro Fire Officers Training Update: President Buzalsky reported that he will finish up training on the 17th and needs an invoice for \$300 upon completion.

Sponsorship Concept for ABM: Director Maniscalco reported on her conversation with Bill Cross regarding levels of sponsorships offered by OBOA. One of OBOA's 2012 goals is to implement an annual sponsorship which would include exposure on the website for the entire year.

Yellow Book Follow-up: President Buzalsky recalled that Past President Wilson would confirm that Mike Thrapp would continue with updating the Yellow Book.

BCD Board Vacancy: Past President Wilson agreed to follow up with Traci Cooper.

New Business

ICC:

- ICC 2012 Annual Conference and Group A Final Action Hearings/Portland: President Buzalsky referenced Director Rinier's email suggesting that OFMA contact OBOA and see

how OFMA can assist with the upcoming ICC Annual Conference or co-sponsor. Director Maniscalco reported that OBOA was looking for financial support in the form of assistance with obtaining sponsorships, donation of goods and services or volunteering to help staff events. It was reported via an email from Michelle Stevens that a representative was needed to act as a liaison. President Buzalsky assigned 1st Vice President McDermott to work with Michelle Stevens.

Committee Reports

Education and Conference:

- Roundtable Review: 1st Vice President McDermott reported that she had received confirmation of the final food service costs and noted that Treasurer Stoller should have final numbers by the next meeting. Staff reported that there had been 88 total registrants.
- Winter School: 1st Vice President McDermott reported that classes had been finalized and she had additional leads for future instruction. She reviewed the speakers for the Board, noting that OFMA was within its budget. President Buzalsky reported that he had sent an email to OFCA requesting a list of instructors qualified to teach Module 9 of the Chief's Toolbox.

Bylaws, Policy and Resolutions: Past President Wilson confirmed that he would continue to work on changes to Policy #5.

Membership: No report.

Neil Hamilton Scholarship: Director Bohm reported that the purpose of the Scholarship was to provide two scholarships to send OFMA members to attend the ABM. The first would include attendance, lodging and meals and the second would include attendance only. He emphasized that recipients must be members in good standing. The Board discussed the possibility of implementing the Scholarship by the February ABM. The Board agreed to invite Mrs. Hamilton to attend.

Motion: Moved by 1st Vice President McDermott and seconded by 2nd Vice President Silva to offer scholarships, continue with the modification of the Scholarships and invite Mrs. Hamilton to attend. Motion passed.

Legislative: Staff reported on recent developments regarding the reversal of Legislative Counsel's decision on pre-paid 911.

Audit: No report.

Historical: Director Maniscalco reported that Teri Glocar had asked to be copied on Board communications and to be forwarded photos from the last several years.

Liaison Reports

- Oregon Fire Code Committee: No report.
- Oregon Fire Chief's Association: President Buzalsky reported that he had been unable to attend the OFCA Board meeting during the Joint Conference.

- International Association of Arson Investigators: Next Board meeting is at the Salem Fire Training Center on December 1 at 10:00. The Hood River meeting is still unconfirmed.
- DPSST: No report.
- Oregon Life Safety Team: Meets Thursday.
- Juvenile Fire Setters Network: No report.
- OBOA: A conference call is planned by Chief John Nohr on behalf of the Oregon Sprinkler Coalition.
- Governor's Fire Service Policy Council: No report. The Council last met on October 25.
- Oregon Fire Sprinkler Coalition: The Coalition had met earlier in the day and reviewed the draft Fact Sheet, still in progress. North Lincoln Fire and Rescue is putting together a side-by-side video as an educational aid.
- NFPA Western Regional Code Committee: No report.
- Oregon Fire Fatality Study: Meets Thursday.
- International Fire Marshals Association: President Buzalsky reported that he had just received 39-page Quarterly Report and highlighted some of the articles.
- Recognition and Advisory: No report

Good of the Order

Board members discussed giveaways for the Annual Business Meeting.

Next Meeting

The next meeting is scheduled for December 13, 2012 at DPSST.

Adjournment

There was no further business and the meeting was adjourned at 1426 hours.

Transcribed by

Genoa Ingram, OFMA Staff