



Oregon Fire Marshals Association

727 Center St. NE • Suite 300 • Salem, OR 97301

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Executive Board Meeting Minutes

October 20, 2010, 17:30 hours

RAM Restaurant, Salem, OR

- Present: Mark Wilson, Troy Buzalsky, Debbie McDermott, Michael Silva, John Rinier, Tom Bohm, Doug Friant, Randy Simpson, Jim Walker
- Absent: Kate Stoller
- Roll Call
- Guests: None present
- Approval of Minutes: September minutes were not available prior to the board meeting and their approval was tabled until the November meeting to be approved along with the October meeting minutes.
- Financial Report: Submitted by Treasurer Stoller through 2nd VP McDermott. Document reviewed by the board. Motion to approve by Past President Friant, Seconded by 1st VP Buzalsky, passed unanimously.
 - Past President Friant asked if the board could get additional information in each financial report. Information to include accounting of funds spent as well as received. President Wilson will discuss this with the treasurer.
- OSFM Report:
 - Will be holding an assessment center for 14 applicants to fill 2 Deputy FM positions.
 - As with any agency, budget issues are present and more cuts could be coming.
 - Will provide a more detailed report to everyone at the Roundtable tomorrow.
- Old Business:
 - The RFP process is completed and the board agreed to hire Court Street Consulting as our event planner/meeting facilitator.
 - Debbie was contacted by Sarah Colvin who was also in consideration. Sarah informed her that she recently found out about an upcoming life change for her and that her not getting the position has worked out well for her. She wanted us to know that she would be available to help the board and Court Street Consulting in any way she could if we wanted her to.
 - Doug has a "Cancellation Policy" together and presented it to the board. He will submit it to Court Street Consulting for review and future implementation.
- New Business:
 - Randy Simpson talked with the board, seeking their support as an organization, to partner with the OSFM in sending the same, consistent, messages to the children of Oregon when teaching fire safety. Both in the message as well as how the message is taught.
 - Chief Simpson referenced an article in "Hot Issues," winter 2010 edition, as well as an excellent Technical Opinion written by Douglas County Fire District No. 2 FM Josep Pedrola.

- ABM is February 14-18, 2011. OFMA board members that are available on site the night of February 13th shall assist with decorating the Long House for registration and the general session.
 - President Wilson to organize the OFMA business meetings.
 - 1st VP Buzalsky to coordinate vendors for Vendor Night tentatively scheduled for Tuesday, February 15th.
 - Tari Glocar to be invited to ABM banquet to receive her Lifetime Membership award from the previous year.
- NFPA has organized the Oregon Fire Service Summit to be held January 6 & 7, 2011. All Oregon fire service organizations heads are invited to attend to report on their organization and to discuss common issues as well as the state of the Oregon Fire Service. Problem solving and future communications will also be discussed. President Wilson will be attending on behalf of the OFMA.
- Committee Reports:
 - By-Laws, Policies and Resolutions; 1st VP Buzalsky to work on proposed changes for review by the board at our December board meeting before being sent out to the membership. Time frames for changes have to be followed if we are going to have changes voted on and approved at the ABM.
 - Scholarship Committee; Director Bohm advised the board that last years \$500 scholarship winner has declined the award as he signed up for the ROTC program. The Oregon Student Assistant Commission has awarded the scholarship to our first alternate, Gregory Juzeler who will be attending Chemeketa Community College in Salem.
- Liaison Reports: None at this time.
- Good of the Order:
 - Director Silva noted the excellent participation and works that Education Committee member Bob Morrissey has exhibited and requested that the board submit a letter of commendation. The board agreed and President Wilson will follow up.
 - Director Silva mentioned that the Chiefs have the “Chiefs Toolbox” and wondered if OFMA should develop a “Fire Marshal’s Toolbox.”
 - Past President Friant shared that he had doubts about only providing one class offering for this year’s roundtable. He was pleasantly surprised that it was attended as well as it was. He was “ecstatic that it went well.”