

Oregon Fire Marshals Association

727 Center St. NE • Suite 300 • Salem, OR 97301

Leading • Serving • Supporting



Executive Board Meeting Minutes July 20, 2010, 12:40 hours

DPSST, Salem

- 1) Present: Mark Wilson, Debbie McDermott, Michael Silva, John Rinier, Doug Friant, Kate Stoller, and Randy Simpson
- 2) Absent: Troy Buzalsky
- 3) Roll Call (with reading of Mission and Vision Statements)
 - a) *The mission of the Oregon Fire Marshals Association is to provide support and coordination for education, engineering, and enforcement related to fire prevention and safety for the State of Oregon.*
 - b) *The vision of the Oregon Fire Marshals Association is to make our state the safest state in the nation by leading, serving, and supporting fire and life safety efforts in Oregon.*
- 4) Review of June Strategic Planning minutes. Motion by J. Rinier and second by D. Friant to approve.
- 5) Guests: None present
- 6) Financial Report: Kate Stoller reported on the financials for the month prior as well as informed of upcoming Certificate of Deposit maturity. Decision was made regarding terms for CD renewal. Motion was made by D. Friant and seconded J. Rinier to approve financials.
- 7) Correspondence: None
- 8) OSFM Report:
 - a) Re-organization currently underway. Note: unable to locate on the website, the new reporting structure.
 - b) The State is working on getting the “Do The Drill” message and information out to schools. The goal is September.
 - c) There will be a retirement party for Paul Nees on July 27, 2010 – attire is Class B.
 - d) To ensure attendance for the Board Meeting, from OSFM, request was made to add Walker and Warner to the email notifications regarding meetings.
 - e) The work group updating State Statutes 479 is moving forward. Many thanks to those who have been serving on the committee.
 - f) With the new Carbon Monoxide rules being out, there are a lot of questions being asked. If the frequently asked questions do not provide the answers needed, inquiries should be routed to Donna Disch.
 - g) Juvenile firesetter conference is coming up quickly (August 18-19) so far there is healthy registration number.
- 9) Old Business
 - a) The 2010/11 Budget was presented. With a modification to the ABM line value, a motion by M. Silva and second by K. Stoller to adopt the budget was made. K. Stoller will add in budget details to the adopted document.
 - b) The OFMA logo is being updated/upgraded and is currently being worked on by a graphic artist. M. Wilson is the lead on this project.
 - c) The OFMA calendar was discussed, specifically on whether to continue printing and mailing or to go electronic. After the discussion, pros and cons, the board decided to try an electronic version for this year. D. McDermott will work with designer to acquire the electronic version.
 - d) On the topic of the OFMA Residential Sprinkler Resolution – D. Friant will be review the original version, update as needed and present at the next Board Meeting
 - e) Cancellation policy language will be added to the upcoming Roundtable flyer. D. Friant and D. McDermott will work on the details.

“Shaping a Safer Tomorrow, Together”

Oregon Fire Marshals Association

- f) The owner of the Mt. Hood/Government Camp home we rented (Cedar Creek Lodge) for the Strategic Planning meeting has done so as a gift due to a personal connection to the Fire Service. Since she will not accept payment, we discussed getting the location a BBQ as a gift for services rendered. A motion was made by D. McDermott and seconded by K. Stoller for a \$500 valued BBQ.
- g) A media relations discussion was postponed due to T. Buzalsky's absence.
- h) It was asked if our advertisement had been run in the O.F.C. A. promotional materials, those present were not aware. While on the topic of the Chiefs Association, J. Rinier was going to speak to Chief Prince regarding a class or opportunity to discuss statewide prevention issues, and how to best support the prevention efforts. Whether five minutes or one hour, an opportunity at the Joint Conference would be beneficial. More to come from J. Rinier's conversation.
- i) Requests for proposal (RFPs) have been put on hold until further information is flushed out regarding the Winter School.

10) New Business

- a) We received a request from the Youth Fire Intervention group that works with Multnomah, Clackamas and Washington County for a \$5000 grant. We discussed the request and determined we were unable to fulfill the request.
- b) Discussion on a received question - whether to continue with the raffle baskets. The board decided to continue with the baskets for large events.
- c) The board discussed a quick survey of the membership regarding a fireworks resolution. J. Rinier will be assisting with questions (possibly working with Anita Phillips, OSFM). The group agreed this would also be a good time to query the membership on initiatives the Association should pay particular attention to (such as Res. Fire Sprinklers, False Alarms, Open Burning, etc).
- d) November board meeting will be at the Joint Conference (Nov. 10-12th) at the Riverhouse in Bend. K. Stoller will contact OFCA to see if we can get a room to meet in and D. McDermott will work with DPSST for canceling our Nov. room hold.
- e) In December we will need to identify our future meeting dates/times for DPSST to place on their reservation calendar.

11) Committee Reports

- a) Education – M. Silva, D. McDermott, and B. Morrissey represent the committee. They presented the Roundtable flyer and details being worked on. They specifically are interested in any feedback on two ICC instructors. The names will be forwarded via email at a later date.
- b) Scholarship – We received the invoice for our scholarship award winners. That has been paid.
- c) By-Laws – None
- d) Membership – J. Rinier will be sending out the new dues notice for the upcoming membership year.
- e) Member Promotions – None
- f) Audit – None (This process typically takes place around the Roundtable Meeting.)
- g) Recognition Advisory - None
- h) Oregon Fire Sprinkler Coalition – Now on Facebook, the next meeting is in Roseburg at 10:00 a.m. (1290 NE Cedar Street)

12) Liaison Reports

- a) ICC - None
- b) Oregon Life Safety - The "Do the Drill" program is the new theme focused on schools and evacuation/lock down/lock out drills.
- c) OFCC – The meeting is next week. Note we will from here out, piggy-back our meeting to this one in the afternoon.
- d) OBOA- Discussion of residential fire sprinkler results with a re-focus on long-term success.
- e) DPSST – None
- f) IAAI - None
- g) OFCA – M. Wilson will be in attendance at the next meeting located in Sisters, Oregon on August 6, 2010 at 9:30 a.m.

Oregon Fire Marshals Association

- h) GFSPC – They meet on a quarterly basis, the focus will be wildland
 - i) Legislative – E. McMullen is still interested in serving this position, but currently has no report.
 - j) NFPA - None
- 13) Good of the Order**
- a) Next meeting is at DPSST on August 24, 2010. Board members arrive at 11:30, meeting begins between 12:30 and 1:00 p.m.
- 14) Adjournment at 4:00 p.m.**

(Respectfully submitted by K. Stoller)